

**Learning Contract for [COURSE TITLE]  
A COPLACDigital Project**

Each distance-mentored undergraduate research project entails specific commitments on the part of the COPLACDigital Research Scholar and her/his faculty mentors. This “learning contract” assures that both parties understand their respective responsibilities when working in a distance environment. Your signature below indicates that you have read the terms and obligations of this unique learning opportunity and pledge to meet each of the requirements in a timely and professional manner.

- Student will complete an online survey at the start of the project and at the successful conclusion of the project.
- Student and faculty mentor will meet weekly (at a minimum) via distance technology to discuss progress and challenges on the project.
- Faculty mentors will provide regular feedback to each student throughout the semester, and any other feedback required by the student’s home institution. (If official feedback is required, such as mid-term or tri-mester evaluations, the student and their instructor of record should communicate that need to the faculty mentors at the beginning of the course.)
- In the case of ungraded projects, the faculty mentor will provide a narrative evaluation of the work completed by the student.
- Student and faculty mentor agree that for graded projects, the mentor will submit a recommended final grade to the instructor of record on the student’s home campus.
- In the event of a dispute over the final grade, student and faculty mentor agree to follow the COPLACDigital appeal process as outlined in the appeal document.

Student Researcher Signature: \_\_\_\_\_ Date: \_\_\_\_\_